



Whitby Collegiate Adjustment to NCEA Entries

Name: _____

This form is to be completed for any changes to NCEA entries a student may wish to make. Changes need to be discussed with the subject teacher concerned and with the Academic Dean.

Withdrawal from Standards:

The student will be withdrawn from ALL NCEA standards in _____ (subject)

OR

The student will be withdrawn from the following NCEA standards in _____ (subject)

Teacher of subject standards being withdrawn from to sign and date: _____

Entering into new standards:

The student will be entered into all NCEA standards in _____ (subject)

OR

The student will be entered into the following NCEA standards in _____ (subject)

Teacher of subject standards being entered into to sign and date: _____

Parent/caregiver to sign and date: _____

Student to sign and date: _____

Please bring this form to the Academic Dean for a conversation about the reason for the change.

.....For office use only.....

Approved by **Academic Dean** YES / NO Date _____

Signed: _____

Alterations made by **Principal's Nominee** YES / NO Date _____

Signed: _____